

## BOARD OF DIRECTORS MEETING MINUTES

**Friday, November 9, 2012**

**Washoe County Commission Chambers  
1001 East Ninth Street, Reno, Nevada**

1. **CALL TO ORDER**

A. **ROLL CALL, ESTABLISHMENT OF QUORUM, AND PLEDGE OF ALLEGIANCE**

Chair Smith called the meeting of the Truckee River Flood Management Authority (TRFMA) Board of Directors to order at 8:45 a.m.

A quorum was established with the following Directors present: David Aiazzi, Geno Martini, and Ron Smith. Director Bob Larkin joined the meeting via telephone.

Directors David Humke, Kitty Jung, Jessica Sferrazza were not in attendance.

Staff members present included Jay Aldean, Ed Evans, Mimi Fujii-Strickler, Danielle Henderson, Laura McAuley, Eric Scheetz, Paul Urban, Lori Williams, Michael Wolz, and Kathy Garcia, Acting CFO.

Director Aiazzi led the pledge of allegiance.

B. **PUBLIC COMMENT**

Chair Smith called for public comment and hearing none, he closed this item.

C. **APPROVAL OF AGENDA (FOR POSSIBLE ACTION)**

*Chair Smith asked to take Item 4B prior to Item 2. Director Martini moved to approve the agenda as amended; Director Aiazzi seconded and it passed unanimously.*

D. **MINUTES (FOR POSSIBLE ACTION)**

*Director Aiazzi moved to approve the Draft Minutes of the TRFMA Meeting of September 14, 2012; Director Martini seconded and it passed unanimously.*

E. **ANNOUNCEMENTS/CLIPPINGS** – Executive Director Aldean made these announcements:

- He received a proposal from Don Minoli which he will forward to the Board.
- He sent an update to the Board regarding the Tracy Project.
- The Corps' South Pacific Division Update Meeting has been rescheduled for November 27<sup>th</sup>.

4. **B. LIABILITY INSURANCE RENEWAL (FOR POSSIBLE ACTION)**

Mimi Fujii-Strickler, Administrative Services Manager explained the quotes received for general liability insurance coverage and their terms from Lexington Insurance Company and Houston Casualty Company.

Brandon Lewis of Wells Fargo Insurance further explained the differences between the two carriers. Most insurance carriers want to see the project further along (i.e., in maintenance mode) before they will provide coverage.

*Director Martini moved to direct staff to renew the liability insurance policy held with Lexington Insurance Company; Director Aiazzi seconded and it passed unanimously.*

2. **TECHNICAL ADVISORY COMMITTEE (TAC) REPORT (FOR POSSIBLE ACTION)**

Executive Director Aldean reported that the TAC went over the language of the RFP at their last meeting. Staff included those comments and released the RFP. Per approval by the Board in September, Chair Smith did review the RFP prior to release.

3. **ARMY CORPS OF ENGINEERS MONTHLY REPORT (FOR POSSIBLE ACTION)**

*No report was given; weather issues prevented Corps' attendance.*

4. **FINANCIAL ITEMS**

A. **MONTHLY REPORT ON FLOOD PROJECT FINANCIAL STATUS AND RELATED FINANCIAL ACTIVITIES (FOR POSSIBLE ACTION)**

Kathy Garcia, Acting CFO explained the new format and reviewed the June and August balance sheets for both the general and capital budgets.

Aiazzi asked if Washoe County passes the whole 1/8 cent sales tax collected to TRFMA. Washoe County keeps \$197,000 each month which goes to debt service per Garcia.

*Director Aiazzi moved to accept the report; Director Martini seconded and it passed unanimously.*

5. **POSSIBLE USE OF COOPERATIVE EXTENSION BUILDING FOR OVERFLOW HOMELESS SHELTER (FOR POSSIBLE ACTION)**

*Director Aiazzi moved to authorize use of the Cooperative Extension building for a temporary overflow homeless shelter for the upcoming winter months, and to authorize the Chairman to execute a contract with the City of Reno for such use; Director Martini seconded and it passed unanimously.*

6. **INITIATION OF PERFORMANCE EVALUATION OF TRFMA GENERAL COUNSEL (FOR POSSIBLE ACTION)**

Jay Aldean, Executive Director, TRFMA discussed a proposal to disseminate an evaluation survey to members of the Board for the performance evaluation of TRFMA General Counsel in accordance with §2.03 of his Employment Agreement.

Chair Smith directed staff to send the evaluation form to all current Board Members for their input.

7. **BOARD MEMBER COMMENTS, REQUESTS AND FUTURE AGENDA ITEMS**

Chair Smith noted that this is Director Aiazzi's last meeting; he congratulated Aiazzi on his election to the School Board and thanked him for his service and for bringing a different perspective to this board.

Director Aiazzi stated that it has been a pleasure to work on this board and we have established a great foundation for this organization.

8. **PUBLIC COMMENT**

Chair Smith called for public comment and hearing none, he closed this item.

9. **ADJOURNMENT (FOR POSSIBLE ACTION)**

*Director Aiazzi moved to adjourn at 9:07 a.m.; Director Martini seconded and it passed unanimously.*

Respectfully submitted,  
Laura McAuley, Recording Secretary

Approved in session on December 21, 2012.