



**TRUCKEE RIVER FLOOD MANAGEMENT AUTHORITY
BOARD OF DIRECTORS**

**NOTICE OF MEETING
AND
AGENDA**

FRIDAY – May 13, 2011 – 8:30 A.M.

**Washoe County Commission Chambers
1st Floor of Building A
1001 East Ninth Street, Reno, Nevada**

Board Members

Ron Smith, Chair	David Humke
Robert Larkin, Vice Chair	Geno Martini
David Aiazzi	Jessica Sferrazza

Pursuant to NRS 241.020, this notice has been posted at the following locations:

Washoe County Administration, 1001 East Ninth Street, Reno, Nevada
Sparks City Hall, City Clerk, 431 Prater Way, Sparks, Nevada
Reno City Hall, City Clerk, One East First Street, Reno, Nevada
Truckee River Flood Project Office, 9390 Gateway Drive, Reno, Nevada
Truckee River Flood Project Website: <http://truckeeflood.us> (Click Committees, then Meeting Agendas or go to <http://truckeeflood.us/140/meeting.agendas.html>)

Action Items; order of consideration. The Board may take action on all items on this agenda *except* those marked with an asterisk (*). Agenda items may be taken out of the order specified in this Agenda, and more than one item may be considered at a time, such as in a block vote.

Special Accommodations The meeting facility is accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g. sign language or assisted listening devices) at the meeting should notify the Authority staff at (775) 850-7429, 48 hours before the meeting.

Public Comment: Persons wishing to address the Board must fill out a speaker card and give it to the recording secretary of the meeting. When speaking to the Board, please give your name for the record, and direct your comments and questions only to the Chair. Public comment is limited to three minutes per person unless members of the Board ask questions or vote to extend the time period.

Disruptive Conduct. Under NRS 241.030 and the By-laws of the Authority, any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding officer. Willfully disrupting a meeting includes, but is not limited to: (1) use of or threatening the use of physical violence; (2) continuing to use loud, boisterous, unruly, or provocative behavior after being asked to stop if such behavior is determined by the presiding officer or the Directors present at the meeting to be disruptive to the orderly conduct of the meeting; or (3) failing to comply with any lawful decision or order of the presiding officer or the Directors present at the meeting.

1. **ROLL CALL, PLEDGE OF ALLEGIANCE, AND ESTABLISHMENT OF QUORUM**

2. ***ANNOUNCEMENTS**

3. ***PUBLIC COMMENT** – For all items on or off the agenda, limited to 3 minutes per person.

4. **MINUTES** –

A. Approve Provisional Minutes of FMA meeting of March 11, 2011, including review of Resolution 2011-1.

B. Approve Provisional Minutes of FMA meeting of April 8, 2011, including amended By-Laws dated 4-11-11.

5. **ARMY CORPS OF ENGINEERS MONTHLY REPORT**

Beth Salyers, Project Manager, Civil Works Branch, ACOE

Darren Suen, Project Manager, Civil Works Branch, ACOE

Report on activities related to the Truckee River Flood Management Project, including but not limited to, project scheduling and funding. Will include update on documents and process for Internal Technical Review currently underway. Possible action to accept the report and provide direction to staff related to flood project scheduling and other items as set forth in the report.

6. **ORGANIZATIONAL AND TRANSITIONAL ITEMS**

A. **GENERAL COUNSEL REPORT** *Greg Salter, Acting General Counsel, TRFMA*

Update and discussion on top five tasks and issues currently being worked on to get the Authority organized and operational. Discussion and possible action to approve report and/or provide guidance or instructions on: 1) Risk Management and Insurance procurement, 2) Interlocal agreements with Washoe County, 3) Process for June 2011 review of proposed employment contracts with Executive Director and General Counsel, 4) Fund Resolution, 5) Contract and Procurement policy, and 6) Other matters included elsewhere on the Agenda.

B. **CFO REPORT**

John Sherman, CFO, TRFMA

Oral report on the status of budgets, accounting systems, agreements and actions needed to get the Authority fully organized and operational in accordance with Nevada law and the ICA, including interim and transitional matters, and the transfer of assets. Possible action to accept the report and provide instructions to the CFO.

C. **DISCUSSION AND POSSIBLE ADOPTION OF RESOLUTION 2011-2
ESTABLISHING THE TRUCKEE RIVER FLOOD MANAGEMENT AUTHORITY
GENERAL FUND, DEBT SERVICE FUND, AND CAPITAL PROJECT FUND**

John Sherman, CFO, TRFMA

Greg Salter, Acting General Counsel, TRFMA

The resolution establishes funds for budget and accounting purposes. Discussion and possible action to adopt resolution.

D. CONTRACT APPROVAL POLICY

Naomi Duerr, Acting Executive Director, TRFMA

Discussion and possible action to provide guidance regarding approval of various types of contracts such as agreements for the purchase or sale of goods, services and real estate, construction, financing, development and interlocal agreements and other types of agreements. Guidance will be used to prepare written policies to be approved by the Board at a future meeting.

E. INTERLOCAL AGREEMENT WITH WASHOE COUNTY AND TRANSFER OF ASSETS

Naomi Duerr, Acting Executive Director, TRFMA

Oral report on the status of negotiations of interlocal agreements with Washoe County regarding: (1) Services to be provided by County and procedures to be followed during the transition period while the Authority is becoming fully operational; (2) The transfer of funds and assets from the County; (3) Services to be provided by the County and procedures to be followed after Authority is fully operational and assets have been transferred; and (4) Employment, Human Resources services, and collective bargaining procedures. Possible action to accept the report or provide guidance or instructions to staff about the foregoing.

F. INSURANCE COVERAGE

Naomi Duerr, Acting Executive Director, TRFMA

Oral report on progress in obtaining interim insurance coverage and future purchase of commercial general liability, property damage, Worker's Compensation, employee fidelity bond coverage, automobile, and Director and Officer insurance for the Authority. Possible action to accept the report or provide guidance or instructions regarding soliciting and negotiating insurance.

G. INVESTMENT POOL AGREEMENT

Greg Salter, Acting General Counsel, TRFMA

Discussion and possible approval of an Interlocal agreement with Washoe County regarding pooling and investment of funds.

7. FINANCIAL ITEMS

A. MONTHLY REPORT ON FLOOD PROJECT FINANCIAL STATUS AND RELATED FINANCIAL ACTIVITIES

Lori Williams, Sr. Financial Analyst, TRFMA

Update on monthly and year-to-date revenues and expenditures and related financial activities of the Truckee River Flood Management Authority. Possible action to accept the report and/or provide direction to staff regarding possible allocation, appropriation or encumbrance of funds.

B. CARMEN GROUP / LOBBYIST UPDATE

Mimi Fujii-Strickler, Administrative Services Manager, TRFMA

Update on lobbyists' activities. Possible action to accept the report and/or provide direction to staff on related lobbying matters.

C. FLOOD FUNDING STUDY – UPDATE AND KEY ASSUMPTIONS

Naomi Duerr, Acting Executive Director, TRFMA

Pam Bissonnette, Study Manager, FCS Group

Report on the status of the Flood Funding Study that will be used to establish fees for the flood project, the process for implementing the fees, and proposed timeline. Discuss and validate some or all of the Key Assumptions used in setting the fees (see below). Possible action to accept report and/or provide staff direction.

Key assumptions include the amount of the project cost to be financed by fees, the size and nature of the project to be built, the amount of benefits to be provided by the project, what criteria will be used to calculate fees and allocate fees amongst different classes of users, possible fee caps and exemptions, possible credits to be given to local governments or others who provide land to the project, reserve and financing requirements that may have an impact on fee amounts, as well as general economic, population, and assessor's data that will be used in establishing fees.

D. UPDATE ON POSSIBLE ACQUISITION OF PROPERTY AT 35 AND 65 EDISON WAY

Greg Salter, Acting General Counsel, TRFMA

Mimi Fujii-Strickler, Administrative Services Manager, TRFMA

Oral report on the efforts to acquire the property at 35 and 65 Edison Way. Possible action to accept the report and/or provide direction to staff.

8. TECHNICAL ADVISORY COMMITTEE

Dan St. John, Chairman

Report on activities related to the Truckee River Flood Project's Technical Advisory Committee (TAC). Possible discussion and action to accept the report and provide direction to staff. Includes March 25, 2011 approved minutes, April 29, 2011 provisional minutes, April 29, 2011 meeting agenda and TAC attendance sheet.

9. FLOOD PROJECT MONTHLY REPORTS

Presentation on flood project events, activities, and schedules. Possible action to accept reports and/or provide direction to staff.

A. MONTHLY STATUS REPORT FOR APRIL 2011

Naomi Duerr, Acting Executive Director, TRFMA

B. WORKING GROUP MONTHLY REPORT

Melissa Faigeles, Natural Resource Planner, TRFMA

Report on the Working Group meeting of April 27, 2011. Includes approved minutes of the March 30, 2011 meeting.

C. CLIPPINGS FOR APRIL 2011

10. MEETING SCHEDULE

Possible direction regarding proposed Caucus meetings, possible cancellation of August TRFMA meeting or other meetings, and other direction regarding meeting dates.

11. COMMITTEE MEMBER COMMENTS, REQUESTS AND FUTURE AGENDA ITEMS

Possible action to approve items for future agendas.

12. ADJOURNMENT