

# *Flood Project Coordinating Committee*

## *Finance Subcommittee*

### Final Minutes

Thursday ~ August 13, 2009 ~ 11:00 a.m.  
Washoe County Administration Complex  
Building A ~ Second Floor ~ Caucus Room  
1001 East Ninth Street, Reno, Nevada

#### **1. CALL TO ORDER AND ROLL CALL – Determination of a Quorum**

Robert Larkin, Chair called the meeting to order at 11:04 a.m. A quorum was established.

**MEMBERS PRESENT:** Robert Larkin - Chair, Ron Smith - Vice Chair, Katy Simon - Washoe County Manager, Shaun Carey - Sparks City Manager and Donna Dreska - Reno City Manager.

**MEMBERS EXCUSED:** Jessica Sferrazza, Reno Council Member

**STAFF PRESENT:** Jay Aldean, David Creekman (sitting in for Greg Salter), Lisa Diebler, Naomi Duerr - Director, Truckee River Flood Project, Mimi Fujii-Strickler, Paul Urban, and Trish Yohey.

#### **2. APPROVAL OF MINUTES – Provisional Minutes of Finance Subcommittee Meeting of June 11, 2009.**

Naomi Duerr, Director, Truckee River Flood Project announced that Robert Cox had declined to renew his contract and proposals are being considered for the recording secretary contract.

**MOTION: Vice Chair Smith moved to approve the minutes of the June 11, 2009 Finance Subcommittee meeting as submitted. Manager Carey seconded the motion. The motion carried unanimously.**

#### **3. ANNOUNCEMENTS**

Naomi Duerr, Director, Truckee River Flood Project announced that she has been asked by the Reno-Sparks Indian Colony to coordinate a Grand Opening of the Reno-Sparks Indian Colony Levee/Floodwall project. Director Duerr stated that she is also working on coordinating a meeting with Senator Harry Reid and a meeting with Congressman Dean Heller regarding potential federal funding for the Corps.

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- 4. PUBLIC COMMENT** \* For all items on or off the agenda, limited to 3 minutes per person.

Chairman Larkin asked for public Comment and hearing none, closed this agenda item.

### **5. FINANCE SUBCOMMITTEE ITEMS**

#### **A. UPDATE ON CHANGES TO COUNTY PURCHASING POLICY**

Trish Yohey, Fiscal Compliance Officer, Truckee River Flood Project presented a report on new policy increasing the contracting authority for the County's Purchasing and Contracts Administrator (i.e., contracts of \$100,000 or less need not be approved by the Board of County Commission).

**MOTION: Manager Carey moved to recommend to the Flood Project Coordinating Committee to adopt the new Board of County Commissioner purchasing policy. Manager Dreska seconded the motion. The motion carried unanimously.**

#### **B. PROCESS TO FORM A JOINT POWERS AUTHORITY FOR THE FLOOD PROJECT**

Naomi Duerr, Director, Truckee River Flood Project provided a detailed report about the passage of SB 175, and procedures and tasks for establishing a joint powers authority to manage and operate the Truckee River Flood Management Project and possible action to provide instructions or guidance regarding possible membership, governance, administration and powers of the JPA; the construction, ownership, operation (including risk management) and maintenance of flood facilities; the assessment and collection of rates and fees to pay for the project; and/or the financing of the project.

Director Duerr stated that she had recently met with the City of Reno and Washoe County, and questions were raised regarding the involvement of Storey County in the future JPA. The Boards also briefly discussed the possible voting structure of the JPA. Director Duerr stated that she would follow-up with JoAnn Meacham, City of Sparks to get the JPA item placed on the Sparks Council agenda. Director Duerr stated that she would recommend forming a team with the support of the City and County Managers to review policy issues for partners.

Chairman Larkin supported convening the three managers prior to bringing the proposal back to Finance Committee. Regarding the schedule, Manager Simon recommended completion of a new cooperative agreement in its final form by

\* denotes NON action item

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January 2010, rather than implementation of the JPA itself by January 2010. Chairman Larkin supported including Storey County in the process if they chose to be full partners, and requested that the Storey County Manager be included in the JPA Manager's team. Director Duerr reported that over a year ago Storey County voted to become a voting member of the FPCC and expressed a willingness to be a part of this.

Manager Simon suggested adding a question or task under Policy Question 1, Parties to the Revised Cooperative Agreement, to define the roles and responsibilities of the partners. Chairman Larkin clarified that it is the direction of this body to provide information to the managers and that this committee would like to see a new draft of the cooperative agreement by January 2010.

### **C. REPORT ON TOWN HALL MEETING**

Naomi Duerr, Director, Truckee River Flood Project presented a report on the Town Hall meeting held August 10, 2009. Over 100 members of the public, many new to the project, attended the meeting. There was approximately twenty minutes of presentation and two hours of questions and answers. The meeting was recorded and video taped and questions and answers during that meeting will be posted on the web-site. Manager Carey reported that feedback was good. Director Duerr thanked staff for their efforts to make the Town Hall meeting a success. Director Duerr stated that the next step is to convene the managers and move forward with drafting the cooperative agreement, including public comments.

### **D. UPDATE ON STATUS OF FLOOD FUNDING STUDY AND NEXT STEPS**

Naomi Duerr, Director, Truckee River Flood Project provided a report on the status of the "Truckee River Flood Funding Study" and the next steps to complete the effort and set rates. The report included the proposed schedule for the Flood Funding Study. Manager Simon clarified that the schedule is a target and not a commitment.

**MOTION: Vice Chair Smith moved to accept the report, approve the staff recommendation and to change the January 2010 timeline from 'initiate JPA' to presentation of the agreement only. Manager Dreska seconded the motion. The motion carried unanimously.**

### **E. RAINBOW BEND RAISED PARKWAY TRACTION PROJECT**

Paul Urban, Project Manager, Truckee River Flood Project provided a PowerPoint presentation identifying the flood control project at the Rainbow Bend

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residential community. Long Valley Creek is the primary source of Rainbow Bend's flood risk. Mr. Urban noted that it is of importance that protecting Rainbow Bend from the potential of increased flood flows is a pre-requisite to construction of flood damage reduction features upstream in Reno and Sparks.

**MOTION: Manager Simon moved to recommend that the FPCC approve the Raised Parkway project in Rainbow Bend as a TRAction project and direct staff to develop an interlocal agreement with Canyon GID for implementing this project for consideration by the FPCC. Vice Chair Smith seconded the motion. The motion carried unanimously.**

### **F. PROPOSAL TO EXPAND CURRENT RELOCATION CONTRACTS TO INCLUDE ACQUISITION ACTIVITIES**

Jay Aldean, Deputy Director, Truckee River Flood Project presented information for possible direction to staff regarding amendment of existing "on call" contracts with three relocation consultants (in aggregate amount of \$300,000) to expand their scopes of work to include providing assistance with acquisition activities with no change to the total contract amounts. In response to questions raised, Director Duerr stated that they do have sufficient funds in the contract to do the work. Manager Simon stated for the record that legal counsel has no problem with expanding this, that none of the contractors would be excluded from being able to participate in the expanded scope. David Creekman stated that he and Greg Salter had looked at this contract and were fine with the approach.

**MOTION: Vice Chair Smith moved to authorize the Director of the Truckee River Flood Management Project to offer all existing Relocation Consultants contractors an opportunity to amend their contracts to include the above acquisition activities, and execute the amendments and, if necessary, forward the amended contracts to the Washoe County Board of County Commissioners for consent and execution pursuant to the Cooperative Agreement. The previous budget authorization of an aggregate \$300,000 for the relocation contracts remains applicable to the contracts as amended. Manager Dreska seconded the motion. The motion carried unanimously.**

### **G. OUTREACH BUDGET**

Mimi Fujii-Strickler, Project Supervisor, Truckee River Flood Project presented a report on the community outreach portion of the approved FY09/10 Flood Project budget for concurrence with planned expenditures. Included in the budget are funds to support the flood project's special events and public outreach program in

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an amount not to exceed \$33,000 for FY09/10 activities. This represents a reduction of about \$20,000 from last year's budget.

**MOTION: Manager Carey moved to accept the report on the 2009/2010 Outreach Budget as presented. Vice Chair Smith seconded the motion. The motion carried unanimously.**

### **H. WASHOE COUNTY FLOOD WARNING PROGRAM**

Naomi Duerr, Director, Truckee River Flood Management Project presented information on the possibility of transferring the jointly-funded Washoe County Flood Warning System program into the Truckee River Flood Project. Paul Urban provided background information on the flood warning system. Director Duerr stated that staff could wait for updated information on operational costs, when they could make a recommendation to fund the project from the 1/8 cent sales tax or leave the funding as is. Vice Chair Smith suggested that the Director of Public Works should be involved with the decisionmaking on this. Ms. Duerr reiterated that the issue would be brought to the TAC before coming back to the FPCC.

**MOTION: Manager Carey moved to direct staff to analyze the value of such a transfer, including costs, benefits, and recommendations. Manager Simon seconded the motion. The motion carried unanimously.**

### **I. CARMEN GROUP UPDATE**

A written update on the Carmen Group's lobbyist activities was available for review. No action was taken.

### **J. MONTHLY REPORTS ON FLOOD PROJECT FINANCIAL STATUS AND FINANCIAL RELATED ACTIVITIES**

Trish Yohey, Fiscal Compliance Officer, Truckee River Flood Project provided an update on monthly and year-to-date revenues and expenditures and related financial activities of the Truckee River Flood Project. No action was taken.

## **6. COMMITTEE MEMBER COMMENTS, REQUESTS AND FUTURE AGENDA ITEMS**

There were no items submitted for the next agenda.

## **7. ADJOURNMENT**

\* denotes NON action item

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**MOTION:** Manager Simon moved to adjourn at 12:47 p.m. Vice Chair Smith seconded the motion. The motion carried.

Respectfully submitted by Allayne Donnelly-Everett – Specialized Secretarial Services